

MINUTES

CABINET MEETING: 19 JANUARY 2017

VENUE: FITZALAN HIGH SCHOOL

Cabinet Members Present: Councillor Phil Bale (Chair)
Councillor Sue Lent
Councillor Peter Bradbury
Councillor Dan De'Ath
Councillor Bob Derbyshire
Councillor Graham Hinchey
Councillor Susan Elsmore
Councillor Sarah Merry
Councillor Ramesh Patel

Observers: Councillor David Walker
Cllr Elizabeth Clarke

Officers: Paul Orders, Chief Executive
Christine Salter, Section 151 Officer
Davina Fiore, Monitoring Officer
Claire Deguara, Cabinet Office

65 MINUTES OF THE CABINET MEETINGS OF THE 1 AND 15 DECEMBER 2016

RESOLVED: that the minutes of the Cabinet meetings held on 1 and 15 December 2016 be approved.

66 PROVISION OF LIBRARY SERVICES AT CARDIFF ROYAL INFIRMARY

Cabinet considered a report outlining proposals to progress with a partnership with University Health Board to deliver a Health and Wellbeing Centre at the Cardiff Royal Infirmary in Adamsdown. Subject to consultation, this would include relocation of library services from Roath Library and would also include a café, computers, meeting/training space and regular classes/reading groups (subject to demand).

AGREED; that

1. Consultation to be undertaken on the re-provision of library services to be co-located within the Cardiff Royal Infirmary.

2. Authority be delegated to the Director for Communities, Housing & Customer Services in consultation with Cabinet Member for Community Development, Co-operatives and Social Enterprise to implement the proposals determined as a result of the consultation referred to in this report.
3. Authority be delegated to the Director for Communities, Housing & Customer Services and Director for Economic Development in consultations with Cabinet Members for Community Development, Co-operatives & Social Enterprise and Corporate Services & Performance to fully undertake the Community Asset Transfer process for Roath Library Building on new terms.
4. It be noted that a further cabinet report will be received if the Community Asset Transfer of Roath Library Building is unsuccessful.
5. The Council's involvement in a partnership development at Cardiff Royal Infirmary be noted and that future reports will follow regarding opportunities for other potential Council service provision from the building.

**67 WITS (WALES INTERPRETATION AND TRANSLATION SERVICE):
TRANSFER OF HOSTING RESPONSIBILITIES FROM GWENT POLICE TO
CITY OF CARDIFF COUNCIL**

Cabinet received a report detailing the proposals to transfer the hosting responsibilities of the Wales Interpretation and Translation Service from Gwent Police to the City of Cardiff Council. There are currently approximately 1300 translators who supply a service through the Wales Interpretation and Translation Service covering 125 languages including British Sign Language.

AGREED; that

1. The Wales Interpretation and Translation Service hosting responsibilities are transferred from Gwent Police to City of Cardiff Council.
2. Authority be delegated to the Director of Communities, Housing and Customer Services in consultation with the portfolio Member for Corporate Services and Performance.
 - i. To approve the detail of the collaboration agreement between the WITS Members and to conclude the collaboration agreement; and
 - ii. To deal with all aspects associated with the hosting and running of the WITS Service, including the carrying out of any procurements required
3. It be noted that, should the transfer be approved, a future cabinet report is received on the potential expansion of the service.

68 UPDATE OF THE COUNCIL'S ALCOHOL AND DRUG MISUSE POLICY

Cabinet received the Council's updated Alcohol and Drug Misuse Policy. The policy and the manager's guide reinforces the Council's commitment to the health and wellbeing of employees.

AGREED; that

1. the changes to the policy and rebranding as the Management of Alcohol, Drugs and Substance Misuse at Work be agreed.
2. the revised policy be commended to School Governing Bodies for adoption.
3. the revised policy be brought to the attention of employees, managers, contractors etc. by relevant means.

69 PROPOSAL TO DEVELOP A REGIONAL SOCIAL CARE WORKFORCE DEVELOPMENT UNIT FOR CARDIFF AND VALE OF GLAMORGAN

Cabinet considered a report outlining proposals to further develop plans to establish a Regional Social Care Workforce Development Unit. The preferred option of collaboration seeks to ensure that the region's statutory functions in relation to workforce development for Social Services and wider Social Care Sector are fully met by ensuring that the workforce is well-qualified, skilled, engaged and motivated.

AGREED; that

1. the preferred option of collaboration in line with the outcome of the Options Appraisal in **Appendix A** undertaken by officers from Cardiff and Vale of Glamorgan Councils be approved.
2. Progression to the next stage be authorised i.e. the creation of a regional Social Care Workforce Development Unit across Cardiff and the Vale of Glamorgan Local Authorities based on a fully integrated model, including the identification of the host Authority and employer of staff.
3. The City of Cardiff Council will lead the further development of the detailed operational business model for the Regional Social Care Workforce Development Unit (RWDU).
4. It be noted that a further report will follow early in **2017/18** that provides information on the proposed detailed business model for operating the Regional Workforce Development Unit and the Governance arrangements for the Unit, including a Memorandum of Understanding and Financial Agreement.

70 DIRECT PAYMENTS TO VULNERABLE PEOPLE

Cabinet received a report detailing the proposed approach to the recommissioning of Direct Payments support services in line with the implementation of the Social Services and Wellbeing (Wales) Act 2014.

Direct Payments are a form of cash payment made to a person who is eligible for care and support from social services in order to enable them to arrange and pay for their own care and support.

Cabinet also received a response to the Chair of the Community & Adult Services Scrutiny Committee following its consideration of this issue at their meeting on 10 January 2017.

AGREED; that

1. the proposed model for the provision of direct payments support services for service users as set out in the report be approved;
2. the proposed procurement process as set out in the report be approved; and
3. Authority be delegated to the Director of Social Services in consultation with Cabinet Members for Corporate Services & Performance; Early Years Children and Families and Health, Housing & Wellbeing; the Section 151 Officer and Monitoring Officer, to determine all aspects of the procurement process up to and including the award of contracts and all ancillary matters pertaining to the procurement.

71 THE PERFORMANCE OF CARDIFF SCHOOLS 2015/2016

Cabinet received a report detailing the performance of Cardiff Schools during the 2015/16 academic year.

The report provided an initial analysis of educational outcomes for the academic year 2015-2016 and identified the main strengths and shortcomings in performance. It was noted that there has been further improvements in all the main indicators, however there remains too much variation between schools, secondary school in particular.

AGREED: that the performance of Cardiff schools in the academic year 2015/2016 be noted.

72 SCHOOL ORGANISATION PROPOSALS: THE PROVISION OF ADDITIONAL ENGLISH-MEDIUM PRIMARY SCHOOL PLACES AT RADYR PRIMARY SCHOOL

Cabinet received a report detailing the responses received following consultation regarding the provision of additional English-medium primary school at Radyr Primary School. This will address a shortfall in English-medium primary school places in the Radyr and Morganstown area by increasing capacity of the school allowing admission of 60 pupils from September 2017.

AGREED; that authority be delegated to the Director of Education and Lifelong Learning and the Director of Governance and Legal Services to publish a statutory notice to:

- i. Increase the capacity of Radyr Primary School to allow the school to admit up to 60 pupils from September 2017.
- ii. Note that prior to implementation of the proposal a further report will be provided to the Cabinet providing details of any objections received, the proposed

responses to those objections and recommendations for implementation or otherwise of the proposal.

73 SUPPLEMENTARY PLANNING GUIDANCE - RESIDENTIAL DESIGN GUIDE, TALL BUILDINGS, LOCATING WASTE MANAGEMENT FACILITIES, PLANNING OBLIGATIONS

Cabinet considered a report advising of the outcome of consultation in relation to four draft Supplementary Planning Guidance (SPG); Locating Waste Management Facilities, Planning Obligations, Residential Design Guide, and Tall Buildings. The SPGs help to deliver the Liveable City agenda and aim to bring about positive improvements to neighbourhoods.

AGREED; that

1. the Supplementary Planning Guidance attached to this report at appendices A to D be approved for consideration by Council.
2. It be recommended that Council delegate authority to the Director of City Operations, in consultation with the Cabinet Member for Transport, Planning and Sustainability and Chair of Planning Committee, to review and make consequential amendments to the Planning Obligations SPG (Appendix B) to take account of any annual changes in financial contribution calculations (e.g. changes in line with the Retail Price Index) and the adoption of other supporting supplementary planning guidance by the Council.

74 CARDIFF CYCLE STRATEGY

The Cardiff Cycling Strategy was received by Cabinet. The report sets out the reasons for developing a new Cycling Strategy, the steps undertaken in its development, a summary of key actions, and proposals for public consultation.

Cabinet also received a response to a letter from the Chair of the Environmental Scrutiny Committee following its consideration of the Strategy at its meeting on 10 January 2017.

AGREED; that

- 1) Public consultation be undertaken on the draft Cardiff Cycling Strategy, as set out in Appendix 1 to this report;
- 2) the proposed Cycling Strategy Engagement Plan be approved, as set out in Appendix 2 to this report; and
- 3) it be noted that the decision to approve the final Cardiff Cycling Strategy, following consultation, will be the subject of a separate Cabinet report.